

Part 5: Implementing and Monitoring

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Part 5: IMPLEMENTING & MONITORING

The Oneida County Hazard Mitigation Plan is a “living document” meant to be incorporated into the daily and long term decisions made by local officials. The Plan will only remain current if it is regularly reviewed and updated. Therefore, the Plan will be reviewed by the Oneida County Hazard Mitigation Planning Committee on an annual and post-disaster basis. The Plan will be re-written on a 5 year cycle in accordance with FEMA regulations. Membership in the Hazard Mitigation Planning Committee may change due to the likelihood that future iterations of the plan will incorporate technological and man-made hazards. The coordination of the Hazard Mitigation Planning Committee will be within the jurisdiction of the Oneida County Department of Emergency Services. The HMPC will meet at least annually in order to ensure that the Plan is properly monitored and evaluated to remain in compliance with FEMA regulations. All communities included in this plan will incorporate the mitigation strategies into their daily operations. All communities included in this plan will also formally adopt the Oneida County Hazard Mitigation Plan. Signed adoption resolutions are included as Appendix A of this plan.

Hazard Mitigation Plan Annual Review & Reporting Schedule

December:

Confirm contact information for community representatives and update as needed.
Collect and confirm email addresses where possible.

January:

Community representatives receive Report Form and Annual Meeting announcement via email or fax.

NOTE: Annual Report forms should be accompanied by the mitigation strategies for each community.

February:

Community representatives submit completed Report Form to:
Fred VanNamee
Director of Oneida County Emergency Services,
120 Base Road, Oriskany, NY 13424

Dir. Of Em. Svcs coordinates compilation of comments on Report forms.
Community representatives receive reminder notice of Annual Meeting.

March:

Hold Annual Meeting of Oneida County Hazard Mitigation Planning Committee.
Discuss proposed Plan changes/additions/deletions/edits.

April:

Hold 6 public meetings (1 per region) to inform the public of the proposed changes in the Hazard Mitigation Plan and to solicit further comments.

Record attendance and incorporate comments.

Incorporate changes to Plan agreed upon at Annual meeting and public meetings.

NOTE: Extensive changes may require more time to complete.

May:

Update the internet version of the approved Hazard Mitigation Plan.
Inform community representatives of availability of revised Plan.

Hazard Mitigation Plan Post-Disaster Review and Reporting:

The Oneida County Hazard Mitigation Plan is also required to be reviewed in the aftermath of a severe natural disaster. The same reporting form is to be used by community representatives when completing a post-disaster report. Post-disaster plan review and reporting is necessary for several reasons. These include:

- Identification and repair of Plan errors and/or weaknesses,
- Identify new mitigation strategies to add to the Plan,
- Eliminate mitigation strategies that are no longer applicable,
- Provide updated information pertinent to the Plan (ie, revise hazard maps to document hazards of concern and proposed projects).

Five Year Re-write:

FEMA requires that the Oneida County Hazard Mitigation Plan is required to be re-written every 5 years. However, the process for re-writing the plan will begin one year prior to the 5 year deadline. Therefore, an active re-write of the plan will begin in September of 2010 so that the plan can be submitted by September of 2011. The HAZNY process is required to be repeated on a 3 year cycle. The HAZNY will be due for completion in June of 2008.

Incorporation into Existing Plans:

Oneida County's Hazard Mitigation Planning Committee intends to incorporate mitigation planning as an integral component of daily government operations. The Committee members will work with other local government officials to integrate the newly adopted hazard mitigation goals and actions into the general operations of their respective government and partner organizations. After conducting a more detailed capability assessment, the committee will identify additional policies, programs, practices and procedures that could be modified to accommodate hazard mitigation actions. Specifically, the Hazard Mitigation Planning Committee for Oneida County intends to implement the mitigation plan through FEMA and other programs in which they are involved. Appendix E includes a list of active funding sources compiled by New York State in their Hazard Mitigation Plan. Communities and agencies will actively seek funding through these programs to implement priority mitigation strategies.

Oneida County Hazard Mitigation Plan Reporting Form

Municipality: _____

Report Prepared by: _____

Date: _____

This report is being prepared for (circle one): ANNUAL POST-DISASTER

Please describe any Natural Hazards experienced since last report (please add dates where possible):

Mitigation Strategies for your community are listed below. Please check the corresponding column to indicate the status of each strategy.

Strategies: Completed In Progress Stalled Cancelled

Please describe the status of existing mitigation strategies:

Please list any problems with implementation of existing mitigation strategies:

Please describe any mitigation strategies that need to be added to your current list:

Please describe any mitigation strategies that need to be removed or edited from current list:

Please give the most up to date contact information for your community representative (even if it's the same person).

NAME: _____

TITLE: _____

***EMAIL:** _____

MAILING ADDRESS: _____

PHONE: _____

***FAX:** _____

***If there's not an email address, please provide a reliable fax number for the person to receive correspondence about the plan.**

Thank you for your continuing help with the Hazard Mitigation Plan!

Comments about the plan:

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